

COMMISSION FOR THE TRANSPORTATION DISADVANTAGED



Business Meeting Agenda

August 31, 2018
9:00 AM until Completion
2740 Centerview Dr., Suite 1A
Tallahassee, FL 32301

Marion Hart, Chairman
Dr. Phillip Stevens, Vice-Chairman
Mike Willingham, Commissioner
Dr. Robin Tellez, Commissioner
Becki Forsell, Commissioner

Dial-In Number: 888-670-3525
Conference Code: 1383090556

Item #	Agenda Item	Speaker(s)
I	Call to Order	Chairman Hart
II	Introduction of Commissioners and Advisors	Commissioners and Advisors
III	Commissioner and Advisor Reports	Commissioners and Advisors
IV	Public Comments (Comments limited to the current agenda items)	Public
	Action Items	
V	Community Transportation Coordinator Designations <ul style="list-style-type: none">• Indian River County• Martin County	Phil Matson, Indian River Co. MPO Beth Beltran, Martin Co. MPO
VI	2018-19 Annual Regulatory Plan Review	Tom Barnhart, Legal Counsel
VII	Public Comments	Public
VIII	Commissioner and Advisor Comments	Commissioners and Advisors
VIX	Adjournment	Chairman Hart

Next Meeting: October 15, 2018 – Daytona Beach, FL

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes. A comment card for each speaker is required, and this limits public comment to five (5) minutes per speaker.

In accordance with the Americans with Disabilities Act (ADA), and Chapter 286.26, Florida Statutes, persons in need of special accommodation to participate in the meeting (including an agenda) shall contact our office, at least 48 hours before the meeting by email at julia.blanchard@dot.state.fl.us or by the following listed below:

Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450
(850) 410-5703 or (800) 983-2435
(850) 410-5708 (TDD/TTY).

This meeting is subject to change upon the chairman's request.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: August 31, 2018

AGENDA ITEM:

V. Community Transportation Coordinator Designation – Indian River County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The Indian River Metropolitan Planning Organization (Indian River MPO) is the DOPA for Indian River County. Senior Resource Association, Inc. is currently the CTC, providing TD services to the citizens of Indian River County.

Indian River MPO issued a Request for Letters of Interest in March 2018 seeking proposals for a CTC in Indian River County. The only response received was from Senior Resource Association, Inc. Therefore, the Indian River MPO submitted its Resolution Number 2018-03 recommending the Senior Resource Association, Inc. to remain the CTC for Indian River County for the period October 1, 2018, through June 30, 2023. The Indian River MPO resolution was passed and duly adopted on June 13, 2018.

ATTACHMENTS:

- June 13, 2018 Recommendation letter from the Indian River MPO
- Indian River MPO Resolution No. 2018-03

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Indian River MPO's recommendation and designate Senior Resource Association as the CTC for Indian River County, for the period beginning October 1, 2018, to June 30, 2023.



Steve Holmes

Executive Director

Date: August 31, 2018

ACTION TAKEN AT MEETING:



Indian River County

**INDIAN RIVER
COUNTY
METROPOLITAN
PLANNING
ORGANIZATION**

County Administration
Building A
1801 27th Street
Vero Beach, FL
32960

Phone: 772-226-1455
Fax: 772-978-1806
Email:
pmatson@ircgov.com

www.irmpo.com

Voting Members:

City of Fellsmere
Indian River County
Town of Indian River
Shores
City of Sebastian
City of Vero Beach
Indian River County
School District

Non-Voting Members:

Town of Orchid
Florida Department of
Transportation

Staff Director
Phillip J. Matson, AICP

June 13, 2018

Mr. John Irvine
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

RE: Community Transportation Coordinator (CTC) Recommendation
for Indian River County

Dear Mr. Irvine:

The Indian River County Senior Resource Association, Inc. (SRA) is the
Community Transportation Coordinator (CTC) for Indian River County.
The designation of SRA as the CTC for Indian River County expires on
September 30, 2018.

At its June 13, 2018 meeting, the Indian River County Metropolitan
Planning Organization (MPO) recommended that the SRA be appointed
as the Indian River County CTC. An original copy of Resolution 2018-03 is
enclosed.

Therefore, the Indian River County MPO requests that the Florida
Commission for the Transportation Disadvantaged confirm the MPO's
recommendation and designate the Indian River County Senior Resource
Association as the Indian River County Community Transportation
Coordinator.

Should you have any questions please contact me at (772)226-1455.

Sincerely,

Phillip J. Matson, AICP
MPO Staff Director

Attachments: 1. MPO Resolution No. 2018-03

cc: Karen Deigl, Indian River County Senior Resource Association

MPO RESOLUTION NO. 2018-03

A RESOLUTION OF THE INDIAN RIVER COUNTY METROPOLITAN PLANNING ORGANIZATION RECOMMENDING THAT THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED APPOINT THE SENIOR RESOURCE ASSOCIATION AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR INDIAN RIVER COUNTY.

WHEREAS, the Indian River County MPO, which is the Designated Official Planning Agency for Transportation Disadvantaged planning in Indian River County, issued a Request for Letters of Interest (RLI) in March of 2018, seeking proposals for a Community Transportation Coordinator for Indian River County; and

WHEREAS, the only response to the RLI was from the Senior Resource Association; and

WHEREAS, the Florida Commission for the Transportation Disadvantaged is authorized to appoint the Community Transportation Coordinator for each county in the state of Florida; and

WHEREAS, the Senior Resource Association has been the Community Transportation Coordinator for Indian River County since 1990; and

WHEREAS, the Senior Resource Association complies with all federal, state and local laws, policies, and standards that apply to the provision of transportation disadvantaged services; and

WHEREAS, the Senior Resource Association has the ability to perform the coordination tasks required by the Florida Commission for the Transportation Disadvantaged.

NOW, THEREFORE, BE IT RESOLVED BY THE INDIAN RIVER COUNTY METROPOLITAN PLANNING ORGANIZATION:

1. That the Indian River County Metropolitan Planning Organization recommends that the Commission for the Transportation Disadvantaged reappoint the Senior Resource Association as the Community Transportation Coordinator for Indian River County.

THIS RESOLUTION was moved for adoption by Bob Auwaerter, and the motion was seconded by Sean Frost, and, upon being put to a vote, the vote was as follows:

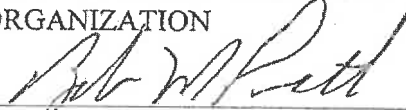
Susan Adams, Indian River County	<u>Aye</u>
Ed Dodd, City of Sebastian	<u>Aye</u>
Joseph Flescher, Indian River County	<u>Aye</u>
Shawn Frost, School District of Indian River County	<u>Aye</u>
Dick Haverland, Town of Indian River Shores (Bob Auwaerter, ALTERNATE)	<u>Aye</u>

Laura Moss, City of Vero Beach
Bob McPartlan, City of Sebastian
Peter D. O'Bryan, Indian River County
Sara Savage, City of Fellsmere
Bob Solari, Indian River County
Lange Sykes, City of Vero Beach
Tim Zorc, Indian River County

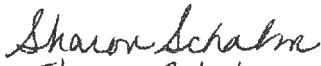
Aye
Aye
Aye
Aye
Aye
—
Aye

The Chairman thereupon declared the resolution duly passed and adopted this 13th day of June, 2018.

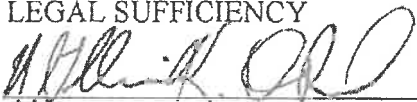
INDIAN RIVER COUNTY
METROPOLITAN PLANNING
ORGANIZATION



Mayor Bob McPartlan, Chairman

ATTEST: 
Sharon Schalm

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY



William K. DeBraal
DEPUTY COUNTY ATTORNEY

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: August 31, 2018

AGENDA ITEM:

V. Community Transportation Coordinator Designation - Martin County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The Martin Metropolitan Planning Organization (MPO) is the DOPA for Martin County. Medical Transportation Management, Inc. (MTM) is currently the CTC, providing TD services to the citizens of Martin County.

Pursuant to Chapter 287, Florida Statutes, Martin MPO published a request for proposals on January 29, 2018. Only one proposal was received from MV Transportation. The selection committee convened and recommended to interview MV. After the interview, MV decided to withdraw its proposal. A second RFP was advertised in April and there were no responses submitted.

Due to the lack of responses, CTD declared a state of emergency for Martin County. MTM, Inc., agreed to extend its agreement until October 1, 2018 until an emergency CTC could be designated.

CTD Staff and the Planning Agency began the process of identifying an emergency coordinator by contacting neighboring CTCs. Senior Resource Association of Indian River County has agreed to serve as the emergency coordinator for the period of October 1, 2018 through June 30, 2019.

ATTACHMENTS:

- February 26, 2018 MTM Discontinuation Letter
- July 1, 2018, CTC and MTM Extension Letters
- Declaration of Emergency – Martin County
- May 30, 2018 CTD Offer Letter to Senior Resource Association

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the designation of Senior Resource Association as the CTC for Martin County, for the period beginning October 1, 2018 to June 30, 2019.



Steve Holmes

Executive Director

Date: August 31, 2018

ACTION TAKEN AT MEETING:



February 26, 2018

John Irvine
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS - 49
Tallahassee, FL 32399

RE: RFP2018-3033

Dear Mr. Irvine:

MTM, Inc. has proudly served as the Community Transportation Coordinator (CTC) for Martin County since July 1, 2009, supporting your mission of providing efficient, cost effective and quality transportation services for Transportation Disadvantaged persons. To further support the Commission's initiatives, during our tenure we successfully implemented the following: Indiantown to Stuart Saturday Shuttle, South County Circular Route from Hobe Sound to Tequesta, and the Provide A Ride Volunteer Driver Program. We have been a committed partner to the Commission for nearly a decade, but after carefully reviewing the new RFP that was released in January, and evaluating our actual operational costs, we chose not to participate in the procurement.

We value our partnership with the Commission for Transportation Disadvantaged, and the decision not to participate in this procurement was not easily made. I would be happy to discuss this decision in more detail if the Commission desires. Please be assured that MTM, Inc. will be a supportive and collaborative partner throughout the transition to the Commission's new contractor.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Sanders".

Lisa Sanders
Program Director
MTM, Inc.

cc: Karen Somerset, CTD
Beth Beltran, MPO
Jayne Pietrowski, FDOT
Claudette Mahan, Martin County



July 1, 2018

Rick Scott
Governor

Marion Hart, Jr.
Chairperson

Phillip Stevens, Ph.D.
Vice Chairperson

Steve Holmes
Executive Director

Ms. Alaina Macia
MTM, Inc.
635 Maryville Centre, Suite 125
St. Louis, MO 63141

Ms. Beth Beltran
Martin County MPO
3481 SE Willoughby Blvd., Suite 101
Stuart, FL 34994

Dear Ms. Macia and Ms. Beltran:

RE: Extension of Memorandum of Agreement

We have received the request to extend the Community Transportation Coordinator (CTC) designation with MTM, Inc., the CTC for Martin County until September 30, 2018.

At this time, the Commission is hereby granting a three (3) month extension until September 30, 2018, under the same terms and conditions of the current agreement. This extension is being granted to ensure that no loss of service occurs in the service area during this time. MTM, Inc. is requested to continue providing services.

The Commission appreciates the hard work and dedication that both of your agencies provide for the Coordinated Transportation System of Martin County. Please contact John Irvine at (850) 410-5712 if you have any questions or need additional information concerning this extension.

Sincerely,

Steve Holmes
Executive Director
Florida Commission for the Transportation Disadvantaged



**Transportation
Disadvantaged**

May 30, 2018

Rick Scott
Governor

Marion Hart, Jr.
Chairperson

Dr. Phillip Stevens
Vice Chairperson

Steve Holmes
Executive Director

Ms. Alaina Macia'
Medical Transportation Management, Inc.
635 Maryville Centre, Suite 125
St. Louis, MO 63141

Re: MOA Extension for CTC in Martin County

Dear ~~Ms. Macia~~^{Alaina}:

I am grateful for the effective leadership and innovative transportation services to the most vulnerable people in Martin County that you and your team have provided in Martin County for many years. Since I arrived at the Commission in 2011, I have gained the highest respect for the culture and caring of MTM by working with you and Lisa Sanders. During that time, you have bailed the Commission out of some serious situations in Martin County, and, for that I am very thankful. It was a pleasure to present Lisa and MTM the Urban Community Transportation Coordinator of the Year award last year.

I certainly understand your decision not to continue as the community transportation coordinator in Martin County after June 30, 2018. The economics of the transportation business in Martin County is difficult. Unfortunately, the transportation disadvantaged people in Martin County will be without transportation services beginning July 1, unless we can find a solution. As you are aware, the Martin County Metropolitan Planning Organization has been unsuccessful in procuring a new community transportation coordinator. Therefore, the Commission declared an emergency in Martin County effective today. This declaration allows us to designate a community transportation coordinator for the duration of the emergency. My staff is talking with an organization to become the interim community transportation coordinator in absence of any other solution. To ensure a seamless transition, that organization needs time to prepare to provide transportation services to the transportation disadvantaged in Martin County.

Ideally, we would love for MTM to remain in Martin County. However, if you are unable to do so, then I humbly ask you to consider extending our Memorandum of Agreement until October 1, 2018. This extension will allow the organization we are talking with time to begin providing transportation in Martin County so no one will be without transportation to access needed services.

As always, I am happy to talk with you to answer any of your questions. Again, thanks and it's always a pleasure doing business with you and your team.

Sincerely,

Steve Holmes
Executive Director

Florida Commission for the



**Transportation
Disadvantaged**

***DECLARATION AND ORDER
OF EMERGENCY***

This **ORDER** of the Commission for the Transportation Disadvantaged is made and **DECLARED** pursuant to the provisions of Chapters 427 and 287, Florida Statutes, and Rule 41-2.010(8), Florida Administrative Code, whereby emergency for the continuance of transportation services for the transportation disadvantaged exist.

WHEREAS, Medical Transportation Management, Inc. (MTM), the Community Transportation Coordinator for Martin County, provided the Commission notice of cancellation of its agreement with the Commission, effective June 30, 2018; and

WHEREAS, not having a Community Transportation Coordinator for Martin County will result in a substantial denial of transportation for older adults, persons with disabilities, people with low incomes and at-risk children; and

WHEREAS, Martin County will be in an emergency situation as a result of the lack of a transportation provider on July 1, 2018; and


WHEREAS, it is vital to the public health, safety and welfare of the older adults, persons with disabilities, people with low incomes and at-risk children within Martin County to have access to life-sustaining transportation; and

NOW THEREFORE, it is determined that an emergency in regard to the provision and availability of transportation services to older adults, persons with disabilities, people with low incomes, at-risk children does exist in Martin County and that any delay in effecting the provision or arrangement of these services is detrimental

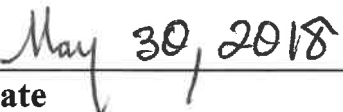
to these vulnerable populations.

IT IS ORDERED in accordance with Chapters 427 and 287, Florida Statutes, and Rule 41-2.010(8), Florida Administrative Code, that an emergency exists in Martin County and in order to provide or arrange transportation services to the older adults, persons with disabilities, people with low incomes, and at-risk children, the Commission for the Transportation Disadvantaged shall begin immediately to identify and select a replacement to serve as the Community Transportation Coordinator for Martin County effective July 1, 2018.

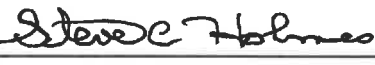
This Emergency Declaration and Order is effective immediately and shall remain in effect until the order is lifted, dissolved or modified.



Marion Hart
Chairman
Commission for the Transportation
Disadvantaged



Date



Steve Holmes
Executive Director
Commission for Transportation
Disadvantaged



Date



**Transportation
Disadvantaged**

May 30, 2018

Rick Scott
Governor

Marion Hart, Jr.
Chairperson

Dr. Phillip Stevens
Vice Chairperson

Steve Holmes
Executive Director

Ms. Karen B. Rose Deigl
Senior Resource Association, Inc.
4385 43rd Avenue
Vero Beach, FL 32967

Re: Emergency CTC for Martin County

Dear ^{Karen}Ms. Deigl:

The Martin County Metropolitan Planning Organization's recent procurement of a community transportation coordinator in Martin County was unsuccessful. Therefore, the Commission declared an emergency in Martin County effective today. This declaration allows the Commission to designate a community transportation coordinator for the duration of the emergency.

The Commission needs an experienced organization to become the interim community transportation coordinator in Martin County for the duration of the emergency, which extends until July 1, 2019.

Given your personal leadership, and Senior Resource Association's geographical location and superior provision of transportation services, the Commission would like for you to consider assuming the role of the community transportation coordinator in Martin County. With the vast experience of you and your team, we believe this can be accomplished without impacting your role as the community transportation coordinator in Indian River County. There are Transportation Disadvantaged Trust Fund dollars designated for the Martin County, which will cover the expenses of operating this project. Also, there are vehicles and contracted operators in Martin County you can use in performing this work.

My staff and I are available to talk with you on this situation at your convenience.

Thanks.

Sincerely,

Steve Holmes
Executive Director

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: August 31, 2018

AGENDA ITEM:

VI. 2018-2019 Annual Regulatory Plan Review and Approval

BACKGROUND INFORMATION:

The Commission's Legal Counsel, Tom Barnhart, Office of the Attorney General, will provide a review of Section 120.74(1)(d), Florida Statutes, and the attached Annual Regulatory Plan.

ATTACHMENTS:

- 2018-2019 Commission for the Transportation Disadvantaged Annual Regulatory Plan

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the recommendations as provided.



Steve Holmes
Executive Director
Date: August 31, 2018

ACTION TAKEN AT MEETING:

Commission for the Transportation Disadvantaged
2018-2019 Annual Regulatory Plan

Section 1

Laws Enacted or Amended within the previous 12 months which create or modify the duties or authority of the Commission.

Law	Mandatory rulemaking? Yes/No	Is rulemaking necessary? Yes/No	Notice of Development Published?	Expected publication date for NPRM	If rulemaking is not necessary? Explain
None					

Section 2

Laws not listed above that the agency expects to implement by rulemaking by the following July 1.

Law	Is rulemaking intended to:	Simplify	Clarify	Increase efficiency	Improve coordination with other	Reduce regulatory costs	Delete obsolete, unnecessary or redundant rules
427.011-427.017		X	X	X	X	X	X

Commission for the Transportation Disadvantaged
2018-2019 Annual Regulatory Plan

**Section 3: Updates to the prior year's regulatory plan.
(120.74(1)(c), Florida Statutes)**

There are no updates to the prior year's regulatory plan.

Section 4: Certification.

Pursuant to Section 120.74(1)(d), Florida Statutes, I hereby certify that I have reviewed this Annual Regulatory Plan and that the Commission regularly reviews all of its rules to determine if the rules remain consistent with the Commission's rulemaking authority and the laws being implemented, with the most recent comprehensive review having been completed August, 2018

Marion Hart, Chair

Commission for the Transportation Disadvantaged

Date

Tom Barnhart, Special Counsel, Office of Attorney General

Commission for the Transportation Disadvantaged

Date