

COMMISSION FOR THE TRANSPORTATION DISADVANTAGED



**Business Meeting Agenda
September 16, 2019
2:00 PM until Completion
Omni Champions Gate
1500 Masters Boulevard
Champions Gate, Florida 33612**

*Marion Hart, Chairman
Dr. Phillip Stevens, Vice-Chairman
Mike Willingham, Commissioner
Dr. Robin Tellez, Commissioner*

**Dial-In Number: 888-585-9008
Conference Code: 837653349**

Item #	Agenda Item	Speaker(s)
I.	Call to Order	Chairman Hart
II.	Introduction of Commissioners and Advisors	Commissioners and Advisors
III.	Welcome from LYNX	Norm Hickling, Director of Mobility Services, LYNX
IV.	Commissioner and Advisor Reports	Commissioners and Advisors
V.	Public Comments (Comments limited to the current agenda items)	Public
Action Items		
VI.	Approval of Minutes <ul style="list-style-type: none">• June 3, 2019• June 28, 2019	Chairman Hart
VII.	Fiscal Year 2019-20 Innovation and Service Development Grant Recommendations	David Darm, Executive Director
VIII.	2020 Commission Business Meeting Schedule	David Darm, Executive Director
IX.	2019-2020 Annual Regulatory Plan Review	Tom Barnhart, Legal Counsel
Information Items		
X.	Discussion of Changes to Rule 14-2.014, Florida Administrative Code	David Darm, Executive Director

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| XI. | Florida Transportation Plan and Strategic Intermodal System Plan Update | Jim Halley, Statewide Planning Coordinator, Fla. Department of Transportation, Office of Policy Planning, |
| XII. | Advantage Ride Program Update | Ned Freeman, EVP, Marketing UZURV |
| XIII. | Executive Director Report | David Darm, Executive Director |
| XIV. | Public Comments | Public |
| XV. | Commissioner and Advisor Comments | Commissioners and Advisors |
| XVI. | Adjournment | Chairman Hart |

Next Meeting: December 2019 – Conference Call

When operating under Florida’s Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes. A comment card for each speaker is required, and this limits public comment to five (5) minutes per speaker.

In accordance with the Americans with Disabilities Act (ADA), and Chapter 286.26, Florida Statutes, persons in need of special accommodation to participate in the meeting (including an agenda) shall contact our office, at least 48 hours before the meeting by email at lisa.o.stone@dot.state.fl.us or by the following listed below:

Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450
(850) 410-5703 or (800) 983-2435, (850) 410-5708 (TDD/TTY)
This meeting is subject to change upon the chairman’s request.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: September 16, 2019

AGENDA ITEM:

VI. Approval of Minutes

BACKGROUND INFORMATION:

The Commission met in Tampa, June 3, 2019.

The Commission met via conference call June 28, 2019.

ATTACHMENTS:

- Minutes of the June 3, 2019, Commission meeting.
- Minutes of the June 28, 2019, Commission meeting.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Recommend Commission approval of the June 3, 2019, and June 28, 2019, minutes.



David Darm

Executive Director

Date: September 16, 2019

ACTION TAKEN AT MEETING:

MEETING SUMMARY

Commission for the Transportation Disadvantaged **Commission Business Meeting**

Embassy Suites near USF/Busch Gardens
3705 Spectrum Boulevard
Tampa, Florida 33612
Dial-In Number: 888-585-9008
Conference Code: 837653349

June 3, 2019
2:00 PM

<i>Commissioners Present</i>	<i>Commissioners Absent</i>
Chairman Marion Hart	
Vice-Chairman Dr. Phillip Stevens	
Dr. Robin Tellez (Via Teleconference)	
Mike Willingham (Via Teleconference)	

<i>Advisors Present</i>	<i>Advisors Absent</i>
Liz Stutts, DOT	Ms. Erica Floyd-Thomas, AHCA
Ms. Diane Harris, DCF (via Teleconference)	Mr. Dennis Latta, FDVA
Mr. Tom Rankin, APD (via Teleconference)	Ms. Catherine Anne Avery DOEA

Others Present

Steve Holmes, Karen Somerset, Lisa Stone, Sheri Powers, Kyle Mills, Cecile Del Moral, Tom Barnhart.

Call to Order

Chairman Hart called the meeting to order. Executive Director Holmes called the roll. A quorum was present.

Pledge of Allegiance

Chairman Hart led the Pledge of Allegiance.

Introduction of Commissioners/Advisors/Public

Commissioners and Advisors introduced themselves. Executive Director Holmes opened the meeting for Commissioner and Advisor Reports, none were presented.

Public Comments Regarding Meeting Agenda Items

Michele Ogilvie, representing the Hillsborough County MPO, addressed the Commission. She presented a request for reconsideration of the Innovation and Service Development grant application submitted for Hillsborough County. She specifically highlighted the areas of employment and access to job training. Michele requested CTD guidance to make their application better for reconsideration.

Scott Clark, Hillsborough County Sunshine Line, addressed the Commission. He discussed their Innovation and Service Development grant application which focused on providing new weekend service for TD eligible riders for all trip purposes. He explained that their proposal was to provide a new service, and did not agree that it was an expansion of current services. Based on this, he also requested the Commission reconsider their application submission.

ACTION ITEMS

Approval of Minutes

Chairman Hart asked if there was a motion to approve the March 19, 2019 minutes.

ACTION TAKEN: Vice Chairman Stevens moved and Commissioner Tellez seconded the motion to approve the March 19, 2019 minutes. The motion carried unanimously.

Fiscal Year 2019-20 Shirley Conroy Rural Area Capital Assistance Grant Award Recommendations

Executive Director Holmes provided an overview and background information on the Shirley Conroy Grant Award Recommendations.

The Department of Transportation authorizes a transfer of \$1.4 million to the Disadvantaged Trust Fund each year. The purpose of the allocation is to assist rural areas with the purchase of capital equipment.

The Fiscal Year 2019-20 Grant Application packages were emailed to eligible applicants on April 1, 2019, with a deadline of April 30, 2019. Twenty-three applications were submitted totaling \$1.9 million.

The Shirley Conroy Rural Area Capital Assistance Program Grant Subcommittee met on May 15, 2019. Commissioner Tellez chaired the Subcommittee. Its members were Erin Schepers and Bobby Westbrook from FDOT, Diane Harris from DCF and Pete Cohen from DOEA. The Subcommittee recommended 19 applications totaling \$1.3 million.

ACTION TAKEN: Chairman Hart called for a motion to approve the Shirley Conroy Rural Area Capital Assistance Grant Subcommittee's recommendations for project funding. Commissioner Willingham moved to approve the recommendations, Vice Chairman Stevens seconded the motion. The motion carried unanimously.

Fiscal Year 2019-20 Innovation and Service Development Grant Recommendations

Executive Director Holmes provided an overview and background information on the Innovation and Service Development Grant. As a result of the 2019 Legislature passing Senate Bill 7068, the Commission was allocated an additional \$10 million to award competitive grants to community transportation coordinators (CTCs) and transportation network companies (TNCs) for the purpose of providing cost-effective, door-to-door, on-demand, and scheduled transportation services.

Grant application packages were emailed to all eligible parties and posted on the Commission's website on May 3, 2019, with a deadline of May 15, 2019. Twenty-four applications were received requesting \$10.6 million.

The Innovation and Service Development Grant Subcommittee met on May 23, 2019. Commissioner Stevens chaired the Subcommittee. Its members were Erin Schepers (FDOT), Pete Cohen (DOEA), and Kent Carroll (APD). The Subcommittee recommended awarding seven applications.

The subcommittee identified several projects that were promising and could potentially meet the funding objectives if additional information could be provided. The Commission will provide a second opportunity for CTCs/TNCs to apply for or modify and resubmit their original applications.

Executive Director Holmes provided the following suggestions for modifying applications:

- Scope should be clearly written to define the proposed project.
- The project must be feasible and meet the overall intent of SB 7068.
- Project budget should be sound.

He thanked Vice Chairman Stevens and the subcommittee members for their time through this process.

ACTION TAKEN: Chairman Hart called for a motion to approve the Subcommittee's recommendation for funding the first round of Fiscal Year 2019-20 Innovation and Service Development Grant project(s), totaling approximately \$1 million. Commissioner Tellez moved to approve the recommendations, Vice Chairman Willingham seconded the motion. The motion carried unanimously.

The second round of Fiscal Year 2019-20 Innovation and Service Development Grant project(s) will be presented for consideration and approval at the September 16, 2019, CTD Business Meeting.

Discussion of Proposed Rule Development – Rule 41-2.014, FAC

Tom Barnhart, General Counsel for the Commission, requested approval to begin the rule development process for amending Rule 41-2.014(4), Florida Administrative Code. He explained that amendments were needed to address, at a minimum, the funding allocation methodology, based on the recommendations of the 2016 CUTR Allocation Formula Study. This would ensure the recommended formula was implemented without the need for legislative proviso.

ACTION TAKEN: Chairman Hart called for a motion to approve Mr. Barnhart to begin the rule development process to update Rule 41-2.014(4), FAC. Vice Chairman Stevens moved to approve the recommendation, and Commissioner Tellez seconded the motion. The motion carried unanimously.

INFORMATION ITEMS

Executive Director Report

Executive Director Holmes addressed the following agenda items and provided handouts for each:

- Senate Bill 7068
- General Appropriation Act – TD

- Fiscal Year 2019-20 Budget
- Fiscal Year 2019-20 Trip & Equipment Grant Allocations
- Fiscal Year 2019-20 Planning Grant Allocations.

Executive Director Holmes announced his plans to retire effective June 30, 2019. He expressed his gratitude to the Chairman, Commissioners and Staff for their hardwork and dedication to the program. He emphasized that the CTD system is “filled with compassionate individuals” especially the drivers, call-center personnel and others on the front line.

He offered three pieces of advice:

1. Focus on services to the people, not sustainment of the system.
2. Government will never be able to provide enough funding to serve all the needs
3. Pay attention to the forces driving the market, especially science and technology.

Chairman Hart thanked Executive Director Holmes for all of his years service to the Commission and wished him well in the future.

Public Comments

Bonnie Epstein, representing PSTA, addressed the Commission. She clarified PSTA’s TD Late Shift application, explaining that the amount requested for funding was based on the highest usage of the program (April 2018) before it was closed to new applicants.

Commissioner/Advisor Comments

Liz Stutts, FDOT Transit Office, addressed the Commission. Liz expressed her thanks to Executive Director Holmes for his work on the CTD.

Chairman Hart announced that the next meeting will be held on July 31, 2019 by teleconference, and September 16, 2019, in Orlando, Florida (FTP/CTD Annual Conference and Business Meeting).

Adjournment

Chairman Hart asked if there was a motion to adjourn the meeting.

ACTION TAKEN: Vice Chairman Stevens moved and Commissioner Tellez seconded the motion to adjourn the meeting. The motion carried unanimously.

Minutes compiled by Lisa Stone.

Note: This meeting has been summarized to reduce paperwork in accordance with policies of State government. If an accessible format or more information than is provided herein is needed, please contact the Commission for Transportation Disadvantaged at (850) 410-5700 or 1-800-983-2435 for assistance. A copying or printing fee may be charged to the requesting party.

MEETING SUMMARY

Commission for the Transportation Disadvantaged Commission Business Meeting

Commission for the Transportation Disadvantaged
2740 Centerview Drive, Suite 1-A
Tallahassee, Florida
Dial-In Number: 850-410-5667

June 28, 2019
9:00 AM

<i>Commissioners Present</i>	<i>Commissioners Absent</i>
Chairman Marion Hart	
Vice-Chairman Dr. Phillip Stevens (Via Teleconference)	
Dr. Robin Tellez (Via Teleconference)	
Mike Willingham (Via Teleconference)	

Others Present

Steve Holmes, Karen Somerset, Lisa Stone.

Call to Order

Chairman Hart called the meeting to order. Executive Director Holmes called the roll. A quorum was present.

Introduction of Commissioners

Commissioners introduced themselves. No Commissioner Reports were presented.

Public Comments

No public comment(s) were received.

ACTION ITEMS

Executive Director Recommendation and Commission Vote

Chairman Hart provided a briefing to the Commission regarding the process followed for the recruitment and recommended selection of the CTD Executive Director.

During the June 3, 2019 CTD Business Meeting, Executive Director Holmes announced his retirement effective June 30, 2019. Immediately following the announcement, the anticipated position vacancy was widely advertised through PeopleFirst, CUTR, CTCs, Advisors and other resources. Following the closing date of the advertisement, the applications/resumes were reviewed and four individuals were selected for interviews. Interviews were held on June 25, 2019 by Chairman Hart, Vice Chairman Stevens and Commissioner Willingham. After careful review and consideration, the Committee recommended David Darm as the new Executive Director for the Commission for the Transportation Disadvantaged.

ACTION TAKEN: Chairman Hart presented the recommendation to the Commission to approve the appointment of David Darm as the new Executive Director for the Commission for Transportation Disadvantaged. Vice Chairman Stevens moved and Commissioner Tellez and Commissioner Willingham seconded the motion to approve the appointment. The motion carried unanimously.

Public Comments

No public comment(s) were received.

Adjournment

Chairman Hart asked if there was a motion to adjourn the meeting.

ACTION TAKEN: Vice Chairman Stevens moved and Commissioner Tellez seconded the motion to adjourn the meeting. The motion carried unanimously.

Minutes compiled by Lisa Stone.

Note: This meeting has been summarized to reduce paperwork in accordance with policies of State government. If an accessible format or more information than is provided herein is needed, please contact the Commission for Transportation Disadvantaged at (850) 410-5700 or 1-800-983-2435 for assistance. A copying or printing fee may be charged to the requesting party.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: September 16, 2019

AGENDA ITEM:

VII. Fiscal Year 2019-2020 Innovation and Service Development Grant Recommendations

BACKGROUND INFORMATION:

M-Cores Legislation and First Round of Grant Approval

During the 2019 Florida Legislative Session, the Legislature appropriated \$10 million in recurring funding to the Transportation Disadvantaged Trust Fund through the passage of Senate Bill 7068, which created the Multi-Use Corridors of Regional Economic Significance (M-CORES) Program. The funding will be administered through the "Innovation and Service Development" grant program (rule 41-2.014(2)(c), F.A.C.). The Commission will award competitive grants to Community Transportation Coordinators (CTCs) and Transportation Network Companies (TNCs) for innovative transportation service projects that:

1. Increase a transportation disadvantaged person's access to and departure from job training, employment, health care, and other life-sustaining services;
2. Enhance regional connectivity and cross-county mobility; or,
3. Reduce the difficulty in connecting transportation disadvantaged persons to a transportation hub and from the hub to their final destination.

In May 2019, the Commission solicited interested parties to apply for the Innovation and Service Development grant and facilitated a subcommittee to review and recommend approving applications that met the above criteria. On June 3, 2019, the Commission approved funding for seven projects, totaling approximately \$1 million, out of twenty-four applications.

In July 2019, the Commission learned an oversight occurred during the legislative process, where written authority was not granted to any programs to expend funds from the M-CORES legislation. Due to this oversight, the Commission did not have the authority to expend funds for approved projects, until given legislative budget authority. A budget amendment to address this issue has been filed by the Department of Transportation and is on the agenda for the Joint Legislative Budget Commission on September 12, 2019.

Second Round of Grant Applications for Commission Approval

Shortly following the June 3, 2019 meeting, the Commission provided a second opportunity for CTCs/TNCs to apply or modify and resubmit applications. Due to the delay in being granted budget authority, the Commission extended the deadline for the second round of applications to August 14, 2019. Commission staff provided technical assistance to grant applicants to clarify the expectations of the grant program. Twenty-three applications were received, requesting a total of \$5.6 million.

The Innovation and Service Development Grant Subcommittee met on August 28, 2019. In attendance were Commissioner Phillip Stevens (Subcommittee Chair); Agency Advisors Erin Schepers (FDOT), Catherine Anne Avery (DOEA), and Kent Carroll (APD). Commission staff David Darm, Karen Somerset, Cecile Del Moral, Kyle Mills, Dan Zeruto, John Irvine, and Sheri Powers also participated in the meeting. The subcommittee reviewed all proposed project requests and recommend funding fifteen projects, totaling \$3.4 million, as reflected in the attached Innovation and Service Development Grant Summary.

ATTACHMENTS:

- Fiscal Year 2019-20 Innovation and Service Development Grant Summary – Second Opportunity

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Recommend the Commission approve funding the Fiscal Year 2019-20 Innovation and Service Development Grant projects as recommended by the Innovation and Service Development Grant Subcommittee, contingent upon legislative budget authority to expend funds.



David Darm

Executive Director

Date: September 16, 2019

2019-20 Innovation and Service Development Grant Applications - Second Opportunity

Service Area	Applicant	Applicant Type (CTC / TNC)	Project Description	Requested Total Project Cost (100%)	Requested TD Dollar Amount (90%)	*CORRECT Requested TD Dollar Amount (90%)	Committee Comments	Rec Funding (90%)
Alachua	IMV Contract Transportation	CTC	Santa Fe Express Transportation to Rural Areas (EXTRA) Program. Provide transportation to and from Santa Fe College utilizing two morning and afternoon routes (High Springs/Alachua and Archer/Newberry). Santa Fe College would provide a 10% match on this grant. This project provides an opportunity for students who live in rural areas, with little to no access to transportation, access to higher education and job training. This project would also provide connectivity to the Gainesville fixed route system. Project would be Jan - May, 2020.	\$25,397.00	\$22,857.00	\$22,857.30	Recommend funding. Addresses access to education/job training for TD riders in rural areas. Partnership with college a plus for potential sustainability.	\$22,857.00
Brevard	Brevard Co BOCC (Space Coast Area Transit)	CTC	Increase demand-response service with two additional routes (Viera and Rockledge Areas); demand response 4 am - 9 pm M-F. Initial estimates are 48 trips per day.	\$165,000.00	\$150,000.00	\$148,500.00	Not recommended. Appears to request funding for an existing route for this area (indicated on the SCAT transit map).	\$0.00
Citrus	Citrus County, FL	CTC	Expand Veterans intercounty door-to-door transportation to VA Hospitals in Tampa, The Villages and Gainesville. Trips would be provided weekly on scheduled days with a fourth day each week for unexpected trips or occasional trips to other VA hospitals. Currently only able to provide 52 round trips per year, projected to increase to 208 round trips per year.	\$72,503.00	\$65,252.00	\$65,252.70	Recommend funding. Addresses access to health care and cross-county transportation.	\$65,253.00
Flagler	Flagler Co BOCC	CTC	Provide dialysis transportation Monday-Friday with expanded hours of service to accommodate transportation needs for treatment. Estimated providing 559 dialysis trips per week.	\$407,298.00	\$366,568.00	\$366,568.20	Recommend funding. Addresses access to health care and partners with dialysis treatment centers to expand service hours for eligible TD riders. As part of the customer satisfaction, request feedback from dialysis centers. As part of the reporting of dialysis trips provided under this grant, recommend including data on dialysis trips provided (or denied) under Trip & Equipment Grant to determine impact of new funding.	\$366,568.00
Hardee, Highlands	IMV Contract Transportation	CTC	Provide "after hour" on-demand (2 hour advance call) transportation to employment. Hours will be Monday - Friday 6 pm - 2 am and Saturday/Sunday 6 am - 6 pm. Provide emergency ride home and/or to work for those who get sick or get a last minute call to report to work. Have identified approximately 40 eligible TD riders who could potentially benefit from this new service.	\$78,266.00	\$70,439.00	\$70,439.40	Recommend funding. Provides rural employment opportunities outside of normal operational hours.	\$70,439.00

Service Area	Applicant	Applicant Type (CTC / TNC)	Project Description	Requested Total Project Cost (100%)	Requested TD Dollar Amount (90%)	*CORRECT Requested TD Dollar Amount (90%)	Committee Comments	Rec Funding (90%)
Highlands, Okeechobee	MV Contract Transportation	CTC	Enhanced on-demand services for dialysis clients on the third shift as well as any clients with bleeding or clotting issues. Clients will be picked up within 30 minutes of completing their treatment and given a direct ride home. There are approximately 23 clients who could benefit from this project currently. Estimate 1,513 trips per year.	\$71,487.00	\$64,339.00	\$64,338.30	Recommend funding. Provides on-demand services to access health care that is currently not available. Request feedback from dialysis centers as part of the customer satisfaction.	\$64,338.00
Hillsborough	Hillsborough County BOCC	CTC	Enhance service by adding door-to-door weekend (and limited after hours) transportation service to TD riders for employment and other quality of life services. The demand on weekends are more for this type of service, however, urgent medical trips may also be provided. Current hours are Monday - Friday 6 am - 5 pm. Weekend service has been identified as an unmet need for the TD population. Phone surveys of current ridership reflected a positive response of 92% for weekend service.	\$392,082.00	\$352,874.00	\$352,873.80	Recommend funding. Addresses access to non-medical activities (i.e., employment, social-recreation, etc.) by creating new weekend services.	\$352,874.00
Holmes, Washington, Walton, Santa Rosa	Tri-County Community Council, Inc.	CTC	Extend hours to provide additional trips. Estimated 20-30 additional trips per day in all counties.	\$100,000.00	\$90,000.00	\$90,000.00	Not recommended. Not enough information provided.	\$0.00
Indian River	Senior Resource Association	CTC	Enhance cross-county mobility by expanding transportation services into the Barefoot Bay Community (Brevard County). This service will provide Barefoot Bay residents quicker and closer access to services such as dialysis, doctor appts, social events and shopping. Travel times will be 30 minutes or less.	\$135,200.00	\$121,700.00	\$121,680.00	Recommend funding. Addresses cross-county transportation and increases access to Indian River (employment, health care, etc.) for TD riders in the Barefoot Bay community (Brevard).	\$121,680.00
Lake	Lake County BOCC	CTC	Provide on-demand and scheduled transportation to dialysis centers, cancer treatment centers, or to other urgent medical or life-sustaining services. The following two options will be offered. CTC may utilize existing contractor, taxi or ride-hailing svc such as UZURV. Scheduled service (1-day in advance) to medical and work-related will have a \$2.00 rider fare each way. On-demand svc (within 60 mins of request) will have a \$4.00 rider fare each way. Estimate providing 9,700 trips.	\$279,166.00	\$251,249.00	\$251,249.40	Not recommended. Purpose of the project unclear. Proposal did not include a rate structure. Concerns about Medicaid non-emergency transportation being supplanted under this funding.	\$0.00
Lee	Good Wheels, Inc.	CTC	Provide on-demand service (within 30 minutes) from dialysis or cancer treatments to patients who experience extenuating circumstances during treatment. Dialysis and Cancer center staff will determine those who need this individualized service and will contact Good Wheels for pickup. Good Wheels may provide the trip or may utilize one of their contracted operators which includes a TNC. Service will be provided Mon - Sat, 5:30 am - 7:30 pm. Estimate providing 16,224 trips.	\$469,400.00	\$422,460.00	\$422,460.00	Recommend funding. Though Lee CTC currently provides transportation to dialysis, the proposal includes an "individualized" feature not currently available for patients with complications after treatment. Require feedback from dialysis and cancer centers as part of customer feedback.	\$422,460.00

Service Area	Applicant	Applicant Type (CTC / TNC)	Project Description	Requested Total Project Cost (100%)	Requested TD Dollar Amount (90%)	*CORRECT Requested TD Dollar Amount (90%)	Committee Comments	Rec Funding (90%)
Madison, Taylor, Jefferson and Gadsden	Big Bend Transit, Inc.	CTC	Develop regional/inter-county transportation service routes for education, shopping, employment and other life sustaining activities.	\$208,382.00	\$187,543.00	\$187,543.80	Not recommended. Not enough information provided.	\$0.00
Manatee	Manatee County BOCC	CTC	Provide prescheduled transportation to acute medical appointments (dialysis, cancer treatment, wound care) in the rural areas of Durette/Myakka and Parrish on Tuesday, Thursday and Saturday. Trips for other purposes may be provided if vehicle capacity allows. Currently, service for these areas is limited to Mondays, Wednesdays and Fridays.	\$291,268.00	\$262,141.00	\$262,141.20	Addresses access to health care for eligible TD riders in rural areas. Recommend funding IF rates of service can be negotiated more in line with rates currently used in the Trip & Equipment Grant.	\$262,141.00
Martin	Senior Resource Association	CTC	Enhance existing transportation services to dialysis treatment. Dialysis trips will be no longer than 30 minutes. Dialysis has always been a high demand in Martin Co and transportation service is currently very limited. Estimated providing a minimum of 352 dialysis trips each month (4,224 annually).	\$218,000.00	\$196,200.00	\$196,200.00	Recommend funding. Project proposes to provide all dialysis-related trips under new Innovation and Service Development Grant, allowing for more non-medical related trips to be provided under the Trip and Equipment Grant. As part of the reporting of dialysis trips provided under this grant, recommend including data on all dialysis and non-medical trips provided (or denied) under Trip & Equipment Grant to determine impact of new funding.	\$196,200.00
Nassau	Nassau County Council on Aging, Inc.	CTC	Utilizing a TNC or taxi, arrange on-demand (within one hour) non-stretcher transportation for hospital discharge TD eligible clients. Eligible participants are limited to those who reside within one mile of US 301 between the Georgia-Florida line and FL200. Hospitals are located in Jacksonville (Duval Co). Estimate 15 trips per month for 10 months. Riders would contact Nassau Co COA to schedule the trip with the TNC or taxi for them.	\$15,000.00	\$13,500.00	\$13,500.00	Not recommended. Not enough information was provided on how services would be implemented.	\$0.00
Nassau	Nassau County Council on Aging, Inc.	CTC	Provide on-demand service (within one hour of request) for eligible TD clients who reside in Yulee and Fernandina Beach as well as eligible riders east of US 17. This includes the potential for regional connectivity to routes going into Jacksonville. Service will be provided Monday-Friday, 6 am - 7 pm. Estimates providing approx 3,360 trips.	\$96,709.00	\$87,038.00	\$87,038.10	Recommend funding. Proposes new "on-demand" services and increases access to cross-county transportation to Jacksonville. Include performance measure to test on-demand provision of service (within 1 hour).	\$87,038.00
Orange/Osceola/Seminole	Central Florida Regional Trans Authority/LYNX	CTC	Provide on-demand transportation utilizing taxis and TNCs to access health care.	\$766,650.00	\$689,985.00	\$689,985.00	Recommend funding. Addresses access to health care using a TNC/Taxi service option.	\$689,985.00

Service Area	Applicant	Applicant Type (CTC / TNC)	Project Description	Requested Total Project Cost (100%)	Requested TD Dollar Amount (90%)	*CORRECT Requested TD Dollar Amount (90%)	Committee Comments	Rec Funding (90%)
Orange (Southeast Orlando)	TransData, Inc./NONA Transportation		Provide transportation services outside of established hours to and from work, medical appts, hospital discharges, etc.	\$220,000.00	\$200,000.00	\$198,000.00	This project is not eligible to receive funding from the Innovation and Service Development Grant.	\$0.00
Pasco	Pasco County BOCC	CTC	Provide scheduled trips cross county to three specific designated areas in Hillsborough County - USF Activity Center, the Downtown Tampa Activity Center and Westshore Activity Center. Two of the three provide significant health care resources and all three provide significant employment opportunities. Service would be available Monday - Friday. Rider fare would be \$5 per trip. Currently, CTC does not provide transportation out of county.	\$708,816.00	\$637,934.00	\$637,934.40	Not recommended. Though the project addresses cross-county transportation to the Tampa Bay area, more information is needed on how services will be implemented under this funding. Project budget in scope is incorrect (match) and includes items that may not be funded completely (Indirect/Unexpected Costs).	\$0.00
Pinellas (1)	Pinellas Suncoast Transit Authority	CTC	Expand the recently funded "Late Shift" project partnership with Uber, United Taxi, and Care Ride (wheelchair) to provide affordable, on-demand, door-to-door trips within 20 minutes of request to or from work (late night shifts). Grant would also fund urgent TD trips for medical or other urgent purposes where a trip cannot be prescheduled. Commission recently awarded \$507,000 for this project to continue at its current capacity. However, there is much more demand for this service which is why the original request was higher. If no additional funds are available, ridership will be capped at the current level and no new applications will be approved.	\$328,350.00	\$295,515.00	\$295,515.00	Recommend funding. Addresses access to employment and health care by increasing ridership to participate in the "Late Shift" program.	\$295,515.00
Pinellas (2)	Pinellas Suncoast Transit Authority	CTC	Provide first mile/last mile transportation to or from a transportation hub. Transportation will be provided by a TNC, taxi or wheelchair provider. Amount provided for trip cost will be set at \$8 TNC/Taxi and \$32 wheelchair and is based on a 3 mile trip. Almost all residents have access to a Direct Connect location within 3 miles. Estimated providing over 33,000 trips.	\$276,000.00	\$270,000.00	\$248,400.00	Recommend funding. Reduces the "difficulty" for TD riders with low-income to access a transportation hub through Direct Connect. Tests the impact of the discount for TD riders to use the service.	\$248,400.00
Putnam	Ride Solution, Inc.	CTC	Operate ten vanpools with 7-passenger vans providing cross county transportation to access employment in Jacksonville. Partner with Palatka Housing Authority and Career Source of Northeast Florida to identify potential clients. Once the clients are dropped off at their destination in Jacksonville, drivers would then operate as a "contractor" to provide on-demand service in the Jacksonville area until the end of the day where the vanpool would return to Putnam County.	\$687,632.00	\$618,869.00	\$618,868.80	Not recommended. Concerns about insurance liability - driver is driving even if not officially billing during that time. The project could potentially fund trips not fully servicing TD clients. Concerns about safety and legal relationship with drivers.	\$0.00

Service Area	Applicant	Applicant Type (CTC / TNC)	Project Description	Requested Total Project Cost (100%)	Requested TD Dollar Amount (90%)	*CORRECT Requested TD Dollar Amount (90%)	Committee Comments	Rec Funding (90%)
St Lucie	St Lucie Co BOCC	CTC	Provide a dedicated dialysis transportation service reducing travel time by eliminating all other stops with a reduced pickup window of 30 minutes. Once treatment is complete, client can contact dispatch for pickup. Clients will receive fare-free door-to-door transportation to and from 6 dialysis treatment centers in the county. Riders must schedule 24 hours in advance but can schedule up to 2 weeks in advance.	\$200,000.00	\$180,000.00	\$180,000.00	Recommend funding. Require feedback from dialysis and cancer centers as part of customer feedback. As part of the reporting of dialysis and cancer trips provided under this grant, recommend including data on dialysis and cancer trips provided (or denied) under Trip & Equipment Grant to determine impact of new funding.	\$180,000.00
Totals				\$6,212,606.00	\$5,616,463.00	\$5,591,345.40		\$3,445,748.00

* Requested TD Dollar Amount was incorrect on several applications, due to match calculation

Available: \$8,921,021.00
Remaining: \$5,475,273.00

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: September 16, 2019

AGENDA ITEM:

VIII. 2020 Commission Business Meeting Schedule

BACKGROUND INFORMATION:

Pursuant to Chapter 427.012(4), Florida Statutes, the Commission shall meet at least quarterly.

ATTACHMENTS:

- 2020 Meeting/Event Schedule

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Recommend Commission approval of the proposed 2020 Commission Business meeting schedule.



David Darm

Executive Director

Date: September 16, 2019

ACTION TAKEN AT MEETING:

Commission for the Transportation Disadvantaged Business Meeting/Event Schedule

2019

<i>Date</i>	<i>Event</i>	<i>Location</i>
September 16, 2019	Business Meeting	Orlando, FL
September 16–18, 2019	CTD Annual Training Workshop & Expo	Orlando, FL
December 2019	Business Meeting Conference Call	Tallahassee, FL Conference Call Number Will be Provided with Agenda

2020

<i>Date</i>	<i>Event</i>	<i>Location</i>
February 19, 2020	Business Meeting	Florida Department of Transportation Auditorium 605 Suwannee Street Tallahassee, FL
February 11, 2020	Public Transportation & Transportation Disadvantaged Legislative Awareness Day	The Capital Tallahassee, FL
June 2020	Business Meeting	TBD
August 24, 2020	Business Meeting	Renaissance Orlando at SeaWorld Orlando, FL
August 24 – 16, 2020	CTD Annual Training Workshop & Expo	Renaissance Orlando at SeaWorld Orlando, FL
December 2020	Business Meeting Conference Call	Tallahassee, FL Conference Call Number Will be Provided with Agenda

*All dates are tentative

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: September 16, 2019

AGENDA ITEM:

IX. 2019-2020 Annual Regulatory Plan Review and Approval

BACKGROUND INFORMATION:

The Commission's Legal Counsel, Tom Barnhart, Office of the Attorney General, will provide a review of Section 120.74(1)(d), Florida Statutes, and the attached Annual Regulatory Plan.

ATTACHMENTS:

- 2019-2020 Commission for the Transportation Disadvantaged Annual Regulatory Plan

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the recommendations as provided.



David Darm

Executive Director

Date: September 16, 2019

ACTION TAKEN AT MEETING:

**Commission for the Transportation Disadvantaged
2019-2020 Annual Regulatory Plan**

Section 1

Laws Enacted or Amended within the previous 12 months which create or modify the duties or authority of the Commission.

Law	Mandatory rulemaking? Yes/No	Is rulemaking necessary? Yes/No	Notice of Development Published?	Expected publication date for NPRM	If rulemaking is not necessary? Explain
None					

Section 2

Laws not listed above that the agency expects to implement by rulemaking by the following July 1.

Law	Is rulemaking intended to:	Simplify	Clarify	Increase efficiency	Improve coordination with other	Reduce regulatory costs	Delete obsolete, unnecessary or redundant rules
427.011-427.017		X	X	X	X	X	X
427.013, 427.0159, 427.016	Amend Rule 41-2.014, F.A.C.	X	X	X	X	X	

Commission for the Transportation Disadvantaged
2019-2020 Annual Regulatory Plan

Section 3: Updates to the prior year's regulatory plan.
(120.74(1)(c), Florida Statutes)

There are no updates to the prior year's regulatory plan.

Section 4: Certification.

Pursuant to Section 120.74(1)(d), Florida Statutes, I hereby certify that I have reviewed this Annual Regulatory Plan and that the Commission regularly reviews all of its rules to determine if the rules remain consistent with the Commission's rulemaking authority and the laws being implemented, with the most recent comprehensive review having been completed September 6, 2019.

/s/ Marion Hart

Marion Hart, Chair

Commission for the Transportation Disadvantaged

September 6, 2019

Date

/s/ Tom Barnhart

Tom Barnhart, Special Counsel, Office of Attorney General
Commission for the Transportation Disadvantaged

September 6, 2019

Date

COMMISSION FOR THE TRANSPORTATION DISADVANTAGED
2019-2020 ANNUAL REGULATORY PLAN

Part 1: Laws enacted or amended during the previous 12 months which create or modify duties or authority of the Commission. (120.74(1)(a), Florida Statutes)

There are no laws enacted or amended during the previous 12 months which create or modify the duties or authority of the Commission.

Part 2: Listing of each law not otherwise listed in Part 1 which the Commission expects to implement by rulemaking before July 1, 2020. (120.74(1)(b), Florida Statutes)

Please refer to the table contained in Attachment 1.

Part 3: There are no updates to the prior year's regulatory plan.

Part 4: Certification.

Pursuant to Section 120.74(1)(d), Florida Statutes, I hereby certify that I have reviewed this Annual Regulatory Plan and that the Commission regularly reviews all of its rules to determine if the rules remain consistent with the Commission rulemaking authority and the laws being implemented, with the most recent review having been completed September 6, 2019.

Marion Hart
Commission for the Transportation Disadvantaged

Date

Tom Barnhart
Counsel to the Commission for the Transportation
Disadvantaged

Date

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: September 16, 2019

AGENDA ITEM:

X. Discussion of Changes to Rule 41-2.014, Florida Administrative Code

BACKGROUND INFORMATION:

Section 427.013(10), Florida Statutes, authorizes the Commission to adopt rules to implement its statutory responsibilities governing the Transportation Disadvantaged program. The Commission administers its grant programs through Rule Chapter 41.2-014, Florida Administrative Code (F.A.C.), which includes the process used to distribute funds each year to grant awardees.

On June 3, 2019, the Commission voted to begin the process of developing amendments to rule 41-2.014, F.A.C., to update language regarding the grant programs. Commission staff are working with legal counsel to develop language and will begin engaging stakeholders on proposed changes in the coming weeks. Proposed changes being considered include:

- Updating the formula used to distribute funds from the Trip and Equipment grant to implement changes that were made by the Legislature in the General Appropriations Acts of 2017-18 and 2018-19;
- Updating the annual amount of funding designated for Planning grants (\$1,732,620) to reflect the cap set in FY 2017-18;
- Amending the Innovation and Service Development grant to reflect the new funding received through the Multi-Use Corridors of Regional Economic Significance Program (Senate Bill 7068) during the 2019 Florida Legislative Session; and
- Updating the required operational statistics elements that are part of the distribution formula for the Trip and Equipment grant to not include services provided through coordination contractors.

Proposed rule language will be published soon. Commission staff will then facilitate public forums on these proposed changes and continue to update Commissioners, Advisors, CTCs, Planners, and other interested stakeholders throughout this process.

ATTACHMENTS:

None.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only.



David Darm
Executive Director

Date: September 16, 2019

ACTION TAKEN AT MEETING:

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: September 16, 2019

AGENDA ITEM:

XI. Florida Transportation Plan - Strategic Intermodal System Presentation

BACKGROUND INFORMATION:

The Florida Department of Transportation and its partners are updating the Florida Transportation Plan (FTP) which sets the vision and defines goals, objectives, and strategies for Florida's transportation system. The FTP is the overarching statewide transportation plan for all of Florida and affects every resident, business, and visitor. The Strategic Intermodal System (SIS) is Florida's high priority network of transportation facilities and services important to the state's economy and mobility. The SIS Policy Plan will be updated in 2021. The Commission's Executive Director sits on the FTP-SIS Steering Committee that helps identify goals, objectives, and strategies during these plans' updates as well as leads implementation efforts for the plans.

Jim Halley, Statewide Planning Coordinator with FDOT's Office of Policy Planning, will provide an overview of the FTP and the Steering Committee's activities.

ATTACHMENTS:

None.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only.



David Darm

Executive Director

Date: September 16, 2019

ACTION TAKEN AT MEETING:

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: September 16, 2019

AGENDA ITEM:

XII. Advantage Ride Program Update

BACKGROUND INFORMATION:

During the 2018 Florida Legislative Session, the Legislature tasked the Florida Commission for the Transportation Disadvantaged to administer a pilot program to improve transportation experiences for individuals with intellectual or developmental disabilities (IDD), as defined in section 393.063, Florida Statutes.

The Commission conducted a competitive procurement and awarded UZURV, an Adaptive Transportation Network Company (TNC), the contract to provide services for the "Advantage Ride" pilot program, beginning in January 2019. The program serves individuals with IDD who are determined eligible for the Agency for Persons with Disabilities (APD) and reside in Hillsborough, Manatee, and Pinellas Counties. UZURV provides eligible riders on-demand or scheduled, door-to-door transportation to employment, social-recreation, and other activities in and around the three counties.

During the 2019 Florida Legislative Session, the Commission received \$500,000 to continue the Advantage Ride pilot program for Fiscal Year 2019-20. In order to maintain funding through June 2020, the Commission and its partners have made changes to the program, including implementing a co-pay for riders for each scheduled trip. The Commission continues to work with partners to implement the program, including APD, the Florida Developmental Disabilities Council, the Family Care Councils in the Tampa Bay area, and self-advocates who use the services.

Commission staff will provide an update on the changes to the Advantage Ride program at the September 16, 2019 meeting. A representative from UZURV will also provide an overview of the program's outcomes.

ATTACHMENTS:

None.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only.



David Darm

Executive Director

Date: September 16, 2019

ACTION TAKEN AT MEETING:

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: September 16, 2019

AGENDA ITEM:

XIII Executive Director Report

BACKGROUND:

David Darm was appointed as the new Executive Director on June 28, 2019. He will provide introductions and discuss goals for the future of the program in his first Executive Director Report, including:

- Increase collaboration with stakeholders, including riders and advocates;
- Promote service innovation within the Transportation Disadvantaged program;
- Evaluate and improve the process for administering grants; and
- Develop policies and strategies for the future of the coordinated system.

ATTACHMENTS:

None.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only.



David Darm

Executive Director

Date: September 16, 2019

ACTION TAKEN AT MEETING: